



PAVILION

ENVIRONMENTAL FACT SHEET

STRATEGIES FOR OFFICE PRINTING

Most organisations have seen an explosion in the volume being printed through desk top printers and as well as being a major cost it also has a significant environmental impact. Pavilion can provide some solutions to both the cost and environmental question.

- Do you need to print? – clearly the most cost effective and green solution is not to print at all. Pavilion can show how software tools and document strategy can significantly reduce print volumes. These document management systems allow the creation of electronic forms. Add to this scanning and archiving systems and it is possible to substantially reduce the volume of office printing by the creation, storage and retrieval of electronic documents
- Print redirection software can push print toward the most cost effective machine and ‘force’ DUPLEXING within an organisation. Software on the print server can help minimise the use of expensive ink jet printers from producing large volume documents. These systems can be non-mandatory and emphasise the environmental benefits to the user.
- Most MFDs (multi-functional devices) and some of the larger laser printers have a duplex feature. It is possible through the print server settings to default these printers to duplex printing, giving substantial savings in paper usage.
- Defining a strategy of printer purchasing and toner recycling can have a major impact on cost and the environment. Choosing printers which have reduced power consumption and automatic standby features reduces power consumption.
- The choice of capital can impact energy use and efficiencies. The printing and copying industries have well established energy auditing and recycling standards. Look for standards such as ‘Blue Angel’ certification.